

# ULCVS Tutorials

## ULCVS – Basic Navigation





There are several ways in which you can **search for a Certificate** or group of Certificates.

- Certificate **Serial Number**
- Protected **Property Details** (Name, Address, City, Zip, etc.)
- The **UL Listing Category** of the Certificate

The screenshot displays the UL website's user interface. On the left, there is a sidebar with the UL logo and a welcome message: "Welcome Sarah Miller" and "MyHome @UL". The main content area at the top shows navigation links: "Language: English", "Date 2016-10-18", and "Home", "My Account", "Contact Us", "Help", "Logout". Below these are three dropdown menus: "Tools", "Services", and "Databases". The breadcrumb trail reads "Main > Tools > ULCVS". A link for "System Administration" is also visible. The main content area contains a welcome message: "Welcome to Certificate Verification Services! We've updated the format and made some minor changes to make our site easier to use. Please contact us at AlarmCertificates@ul.com if you have any questions or comments." Below this, there are four search options, each with a red box highlighting the search criteria and a red arrow pointing to the left: "Select A Certificate By Serial Number" (highlighted as "Certificate Serial Number"), "Select Certificates By Name or Address of a Protected Property" (highlighted as "Protected Property Details"), "Select Certificates By ZIP Code and Category" (highlighted as "Property Zip Code/Listing Category"), and "Select Alarm Service Company By Category and ZIP Code". At the bottom, there are two links: "Manage My Certificates" and "Manage My Certificates".



To find an Alarm Service Company, select ‘**Select Alarm Service Company By Category and ZIP Code**’.

- You will be directed to the **UL Online Certifications Directory**

A screenshot of the UL Online Certifications Directory website. The page has a white background with a black border. At the top, there is a navigation bar with the following elements: 'Language: English' (with a dropdown arrow), 'Date 2016-10-18', and links for 'Home', 'My Account', 'Contact Us', 'Help', and 'Logout'. Below the navigation bar are three black buttons with white text: 'Tools', 'Services', and 'Databases', each with a small downward arrow. In the center of the page, there is a link for 'System Administration'. Below this, there is a breadcrumb trail: 'Main &gt; Tools &gt; ULCVS'. A horizontal line separates the breadcrumb from a welcome message: 'Welcome to Certificate Verification Services! We've updated the format and made some minor changes to make our site easier to use. Please contact us at AlarmCertificates@ul.com if you have any questions or comments.' Another horizontal line follows. Below this, there is a list of options: 'Select A Certificate By Serial Number', 'Select Certificates By Name or Address of a Protected Property', 'Select Certificates By ZIP Code and Category', 'Select Alarm Service Company By Category and ZIP Code', 'Manage My Certificates', and 'Manage My Certificates'. A red arrow points from a red-bordered box containing the text 'UL's Online Certifications Directory' to the 'Select Alarm Service Company By Category and ZIP Code' option.



To manage your Certificates select **'Manage My Certificates'**

- Fire:
  - Choose the FIRST 'Manage My Certificates' link.
- Insurance:
  - Choose the SECOND 'Manage My Certificates' link.

The screenshot shows the UL website interface. On the left is a sidebar with the UL logo and a 'Welcome' message. The main content area has a top navigation bar with 'Language: English', 'Date 2016-10-18', and links for 'Home', 'My Account', 'Contact Us', 'Help', and 'Logout'. Below this are three dropdown menus for 'Tools', 'Services', and 'Databases'. A breadcrumb trail shows 'Main > Tools > ULCVS'. The main content area contains a welcome message and a list of options: 'Select A Certificate By Serial Number', 'Select Certificates By Name or Address of a Protected Property', 'Select Certificates By ZIP Code and Category', 'Select Alarm Service Company By Category and ZIP Code', 'Manage My Certificates' (with a red box labeled 'Fire Certificates' and an arrow pointing to it), and 'Manage My Certificates' (with a red box labeled 'Burglary and Fire Certificates' and an arrow pointing to it).

# Select A Certificate By Serial Number



- Enter the **Serial Number** of the Certificate you wish to find in the text box provided.
- Click, '**Search**'

## Select A Certificate By Serial Number

Certificate Serial Number:

Enter the serial number of the Certificate you wish to view

Search

Reset

- If a Certificate with that serial number exists, the protected property will be displayed.
- To view the Certificate, click on the Certificate serial number



**1 Certificate Found**

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Certificate No: [FC63289540](#)  
ZODIAC JEWELRY INC.  
2819 3RD AVENUE  
BRONX, NY 10465

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- If **no Certificate exists** with that serial number, you will see the image to the right.



**No Certificates Found**

No Certificates found for FC63289540

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# Select Certificates By Name or Address of a Protected Property



You may search for Certificates:

- issued to a specific **property**
- In a particular **city**
- In a particular **state**
- In a particular **ZIP Code**

Select Certificates By Name or Address of a **Protected Property**

Name:

Address:

City:

State:

Zip:

**You may enter the protected property details to find all Certificates, if any, issued to that particular property.**



To search for Certificates **by category and location**

- Select the **desired category** or categories
- Enter the **ZIP Code** in which you would like to search for Certificates
- Click **'Search'**

*To select all categories, click 'Select All'*

**Select Certificates By Zip Code And Category**

**Burglar Alarm Systems**

Central Station (CPVX)       Bank (CPRH)

Mercantile (CVSG)       Proprietary (CVWX)

Residential (CVWY)

**Holdup Alarm Systems**      **Protective Signaling Services**

Manual Alarms (MTQT)       Central Station (UUFY)

Semiautomatic Alarms (MUER)       Local, Auxiliary, Remote, Proprietary (UUJS)

Zip Code:

**1. Choose the category in which you would like to find Certificates**

**2. Enter the ZIP Code in which you would like to find Certificates**

**To select all categories, click 'Select All'.**



# Finding a UL Listed Alarm Company



If you would like to find an Alarm Service Company by category and ZIP code

- Select, 'Select Alarm Service Company By Category and ZIP Code'
- This will direct you to **UL's Online Certifications Directory**
- You may search for any UL Listed Alarm Service Company

*Note: UL's Online Certifications Directory is public. You do not need to have access to ULCVS or ULwebCerts.*

The screenshot shows the 'ONLINE CERTIFICATIONS DIRECTORY' search page. It features a 'BEGIN A BASIC SEARCH' section with various input fields: Company Name (with an 'options' link), City, US State (dropdown), US Zip Code, Country (dropdown), Region (dropdown), Canadian Province (dropdown), Postal Code (non-US), UL Category Code (with an 'options' link), UL File Number (with a 'help' link), and a Keyword field. There are 'SEARCH' and 'CLEAR' buttons at the bottom of the search form. Below the search form is a 'TIPS FOR EFFECTIVE SEARCHES' section, which includes a 'Select a search method' dropdown and a bullet point: 'Match all words - type AND between words (i.e., displav **and** nwaq)'. On the right side of the page, there is a 'Quick Guide' link and a vertical sidebar with sections for 'ABOUT DIREC', 'You car', 'Looking ULC On', 'Learn n Quick G', 'SPECI', and 'FEATU'.

# Manage My Certificates - FIRE



## Fire Code Authorities:

To manage your fire alarm Certificates and/or *jurisdictions*, select 'Manage My Certificates'

Welcome to Certificate Verification Services! We've updated the form contact us at AlarmCertificates@ul.com if you have any questions or c

- Select A Certificate By Serial Number
- Select Certificates By Name or Address of a Protected Property
- Select Certificates By ZIP Code and Category
- Select Alarm Service Company By Category and ZIP Code
- Manage My Certificates**

This view is specific to FIRE CODE AUTHORITIES

### Manage My Certificates

My Certificates (24)

My Jurisdictions (4)

[Manage Jurisdictions](#)

### Certificate Search

Search by Serial Number

Enter Keywords

### My Notifications

<input type="checkbox"/>	Description	Date	Serial No	New Status
<input type="checkbox"/>	It has been 30 ...	2016-10-...	FC00400155	Cancelled
<input type="checkbox"/>	It has been 30 ...	2016-10-...	FC00004417	Cancelled
<input type="checkbox"/>	It has been 30 ...	2016-10-...	FC00000000	Expired
<input type="checkbox"/>	It has been 30 ...	2016-10-...	FC00000000	Expired
<input type="checkbox"/>	It has been 30 ...	2016-10-...	FC00000000	Cancelled

Less | Showing 1 - 5 of 200 | More

# Manage My Certificates - Insurance



## Insurance Providers:

To manage your fire and/or burglar alarm Certificates, select 'Manage My Certificates'

Welcome to Certificate Verification Services! We've updated the form, contact us at AlarmCertificates@ul.com if you have any questions or c

- Select A Certificate By Serial Number
- Select Certificates By Name or Address of a Protected Property
- Select Certificates By ZIP Code and Category
- Select Alarm Service Company By Category and ZIP Code
- Manage My Certificates**



This view is specific to Insurance Provider Authorities

**Manage My Certificates**

My Certificates (24)

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**Certificate Search**

Search by Serial Number

Enter Keywords

**My Notifications**

<input type="checkbox"/>	Description	Date	Serial No	New Status
<input type="checkbox"/>	Certificate has ...	2016-10-...	FC00048005	Expiring
<input type="checkbox"/>	Status has cha...	2016-10-...	FC00073349	Expired
<input type="checkbox"/>	Status has cha...	2016-10-...	FC00016009	Cancelled
<input type="checkbox"/>	Status has cha...	2016-10-...	FC01378308	Expiring
<input type="checkbox"/>	Status has cha...	2016-09-...	FC00077044	Expired

Less | Showing 1 - 5 of 200 | More

# For More Information...



For more information on how to utilize and customize ULCVS, please visit [www.ul.com/ulcvs](http://www.ul.com/ulcvs).

If you have any additional questions, please contact:

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**THANK YOU**

